**Detroit Food 2017: Come Together**

**March 9-10**

**Edith and Benson Ford Conference and Event Center**

**Taubman Center for Design Education, CCS**

**Request For Workshop and Poster Proposals**

**Come Together**

**The Detroit Food Policy Council (DFPC)** announces its sixth annual food summit, **Detroit Food: 2017 – Come Together.** The **DFPC** will be bringing together the community, policy and decision makers, entrepreneurs, avid gardeners, institutions, churches, health professionals, food producers, emergency providers, foodservice workers, growers, educators and others impacting and / or impacted by the *Detroit Food System*.

**Proposal Request**

The summit will be held **March 9-10, 2016** at **Edith and Benson Ford Conference Center** in the **Taubman Center for Design Education at the College for Creative Studies**, located at 485 Milwaukee Ave., Detroit, MI. Workshops and presentations will be held on **both days** of the summit and session blocks will be fifty-five (55) minutes. Posters will be displayed in the gallery for the duration of the summit, and poster presenters should be prepared to answer questions during the morning and afternoon breaks on at least one day of the summit.

Proposals should be submitted by **Midnight, Friday, January 6 2017** Chosen workshops will receive one (1) discounted **Standard Summit Registration** per presenter to account for multiple presenters on panels, which includes all conference materials and meals. Chosen poster presenters will receive one (1) discounted **Standard Summit Registration** per accepted poster.Presenters are also invited to attend the **What About Food? Film Screening** to be held on **Thursday, March 9, 2017** following the day’s activities.

**Workshops must be, at least, 50 minutes long and, no more than, 55 minutes long.**

**Poster presenters must be available during at least one day of the summit for Q&A during the break or lunch period.**

**Themes & Tracks**

We request that your proposals account for the theme of the summit and the planned workshop tracks, as our goal is to present an easily navigated event that allows for participants to readily plan their experience! People learn in different ways, and this conference needs to prepare for individual needs.

Please feel free to propose ideas outside of these guidelines, but, please, let us know how we could best describe and slot your proposal, if selected. This requires that you fill out the following application, in its entirety.

**Workshop Themes**

We request that your proposals reflect the theme of the summit, which is: **“Come Together.”** Your proposal should address one of the following areas of content: Food Access, Wellness or Economics. Your workshop should answer one of the following questions:

How is the food system being changed?

How is the way our community interacts with the food system being changed?

How is the food system changing the city or other systems?

**Workshop Tracks**

**Basic Food System 101**

This track is to be a primer for the food system issues beginner, who would most interested in finding out what the food system is made of and to gather some basic information.

**System Professionals**

This track would be of interest to people who have a working knowledge of the system or may work in a related field or for an organization that is involved in the food system.

**Food Policy**

This track is designed to meet the needs of food policy professionals. It will focus on creating action steps and exploring policy implications.

**Content Preferences**

* The presentation should take into account the diversity of educational levels of the workshop participants.
* The presentation should be as interactive and wide-reaching, as possible, with the understanding presenters will have final say in terms of content.
* We encourage multi-generational presenters.
* We seek to present both issue-based and skill building workshops.
* We encourage “out-of-the-box” presentations that are creative, artistic and visual.
* Please, be aware of normal public sensibilities.
* Please try to point areas of collaboration or potential collaboration.
* Provide workshop participants with adequate resource and educational access.

**System Sectors**

The DFPC represents various sectors of the food system. Please check which represented food system sector with which your workshop may have some direct or indirect connection.

* Sustainable Agriculture
* Retail Food Stores
* Wholesale Food Distributors
* Food Processors
* Farmers Markets
* Environmental Justice
* Nutrition and Wellbeing
* Food Industry Workers
* Colleges and Universities
* Schools and Institutions
* Emergency Food Providers
* Urban Planning
* Institutional Food

**Workshop/Poster Proposal Submission Form**

*Note: All proposals must be submitted by one of the approved methods by Friday, January 6, 2017. Proposals submitted after will NOT be considered.*

Workshop/Poster Title and Description

Circle one: Workshop Poster Can be either

|  |  |
| --- | --- |
| **Title***(Please limit to 10 words)* | Click here to enter text. |
| **Description***(Please limit to 250 words)* | Please provide the following:* What new information and / or skills will participants learn?
* What will happen?
* What is your experience with the topic?
* What is the desired end result for the participant, summit or subject?
 |

**Program Booklet Description**

Please provide a short description for the printed program and any media releases, 25 words or less

|  |
| --- |
| Click here to enter text. |

**Potential Audience**

**Track**

**Please, mark with an “X” below the appropriate workshop track level (check all that apply):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Related Track** | **Food System 101** | **Food System Pros** | **Food Policy** |
|  |[ ] [ ] [ ]
| **Focus Area** | **Food Access** | **Wellness** | **Economics** |
|  |[ ] [ ] [ ]

**Workshop Format**

**Please, mark with an “X” below the appropriate workshop format (check one):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Format** | **Speaker** | **Panel** | **Hands On** | **Other** *(Describe)* |
|  |[ ] [ ] [ ] [ ]

**Workshop Medium**

**Please, mark with an “X” below the appropriate workshop medium (check one):**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Medium** | **Single Speaker** | **Panel (#)** | **Video / Movie** | **Performance** | **Action** | **Other (Describe)** |
|  |[ ] [ ] [ ] [ ] [ ] [ ]

Other: Click here to enter text.

**Workshop Presentation and Technology Requests**

**All workshops will be supplied with pens, paper, markers and basic documentation supplies. Please, mark with an “X” below the appropriate request(s) (check all that apply):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **Projector** | **DVD Player** | **CPU Powerpoint** | **Audio (Music)** | **VCR** | **Flipboard** | **Other (Please indicate)** |
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ]

Other: Click here to enter text.

**Workshop Translation Request(s)**

**Please, mark with an “X” below the appropriate request(s) (check all that apply):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **English** | **Spanish** | **Arabic** | **French** | **ASL** | **Other (Please Indicate)** | **Other (Please Indicate)** |
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Additional Needs**

1. Will you need a display table(s)? [ ]  Yes [ ]  No

If yes, then how many and how long? Click here to enter text.

1. Are there any associated sales or the distribution of related physical materials? i.e. tapes, books or other givaways. [ ]  Yes [ ]  No

If yes, then what? Click here to enter text.

1. Will there be any food preparation or sampling? If yes, please describe. [ ]  Yes [ ]  No

Click here to enter text.

1. Will you require assistance unloading, setting up, breaking down and reloading?

[ ]  Yes [ ]  No

If yes, then how much and how long? Click here to enter text.

1. Will you be distributing any printed or presentation materials? [ ]  Yes [ ]  No

 If yes, please describe. Click here to enter text.

1. Will you have any special needs? [ ]  Yes [ ]  No

If yes, what are your needs?

Click here to enter text.

**Presenter(s) Information**

*If needed, submit bios on separate pages.*

**Facilitator**

|  |  |
| --- | --- |
| **Name** | Click here to enter text. |
| **Organization** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **City, State, Zip** | Click here to enter text. |
| **Phone** | Click here to enter text. |
| **Email/Website** | Click here to enter text. |
| **Biography**(Please limit to 50 words) | Click here to enter text. |

**Panelist #1**

|  |  |
| --- | --- |
| **Name** | Click here to enter text. |
| **Organization** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **City, State, Zip** | Click here to enter text. |
| **Phone** | Click here to enter text. |
| **Email/Website** | Click here to enter text. |
| **Biography**(Please limit to 50 words) | Click here to enter text. |

**Panelist #2**

|  |  |
| --- | --- |
| **Name** | Click here to enter text. |
| **Organization** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **City, State, Zip** | Click here to enter text. |
| **Phone** | Click here to enter text. |
| **Email** | Click here to enter text. |
| **Website** | Click here to enter text. |
| **Biography**(Please limit to 50 words) | Click here to enter text. |

**Panelist #3**

|  |  |
| --- | --- |
| **Name** | Click here to enter text. |
| **Organization** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **City, State, Zip** | Click here to enter text. |
| **Phone** | Click here to enter text. |
| **Email** | Click here to enter text. |
| **Website** | Click here to enter text. |
| **Biography**(Please limit to 50 words) | Click here to enter text. |

**Panelist #4**

|  |  |
| --- | --- |
| **Name** | Click here to enter text. |
| **Organization** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **City, State, Zip** | Click here to enter text. |
| **Phone** | Click here to enter text. |
| **Email** | Click here to enter text. |
| **Website** | Click here to enter text. |
| **Biography**(Please limit to 50 words) | Click here to enter text. |

**Questions / Comments**

Please email all questions, comment and special considerations to:

kibibi@detroitfoodpc.org

**Submission Instructions**

1. Email completed workshop / presentation forms to kibibi@detroitfoodpc.org

 2. Mail to:

 Detroit Food Policy Council

 1420 Washington Blvd, #230

 Detroit, MI 48226

**Disclaimer of Liability**

The Detroit Food Policy Council, Detroit Food 2017 and related producers reserve the right to amend any part of Detroit Food 2017 program or event at its sole discretion. By submitting this registration form, the registrant agrees to defend, indemnify, and hold harmless, Detroit Food 2017, its contributors, any entity jointly created by them, their respective affiliates and their respective directors, organizers, volunteers, contractors and agents from and against all claims and expenses, including attorney’s fees, arising out of the event.